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EXECUTIVE ENGINEER / E-1 DIVISION

MUMBAI BUILDING REPAIR AND RECONSTRUCTION BOARD (UNIT OF MHADA)

Gr.Fl.Bldg.no.34, Abhyuday Nagar, Kalachowki, Mumbai – 33

EMAIL ID – rreee1mhada@gmail.com

WORK ORDER

No. - E.E. / RR / E-1 Div./ E- 2321 /2026

Date - 06/11/2026

To,

M/s. Shree Suresh MSSM
29/09, Sahakar Nagar, Wadala,
Mumbai-31.

Sub. :- **S.R. to Renovation & Repair work to Office building at Sonawala Building, 1st floor, DY.C.E./Zone III in E-1 Ward**
(Agreement No. S.R.to Office Reno./B-1/E-1/39/Z-3/2026-27)
- Work Order

Ref. :-
1. Approval accorded by Deputy Chief Engineer / Zone-3 / M.B.R.R.B vide letter no. I-2487067, dtd. 23/09/2026 (ADM)
2. Technical sanction accorded by Executive Engineer / E-1 Div. / M.B.R.& R. Board vide letter no. E-9849960, dated 24.09.2026 (Sr. No. 288)
3. Acceptance letter issued by Executive Engineer / E-1 Div. / M.B.R.& R. Board vide letter no.E-1014522, dated 05/11/2026.
4. A.A.O./ Z-III/ M.B.R.&R.Board's letter no.E-10150417 dated 06/11/2026.

Sir,

Since you have entered into B-1 Agreement after completing necessary formalities required before starting the work, you are hereby requested to start the aforesaid work under supervision of Architect, **M/s. Saisagar Arch.** strictly as per the terms and conditions of the agreement.

You will have to obtain all necessary approvals/permissions from the concerned local authorities at your cost before starting the work. The work shall be carried out under the supervision of concern Deputy Engineer E-1 Ward.

1 **Details of Work**

2 Estimated Cost **Rs. 37,50,592/-**

(Rupees Thirty Seven Lakh Fifty Thousand Five Hundred & Ninety Two Only)

3 Your accepted tendered percentage by Competent Authority. **0.09 % Below**

4 Tendered amount including tender percentage **Rs. 37,47,216/-**

(Rupees Thirty Seven Lakh Forty Seven Thousand Two Hundred & Sixteen Only)

5 Time limit for completion of work as mentioned in the agreement. **18 Months** ____.11.2026 to ____.05.2028

6 The date of starting the work shall be reckoned from the date of work order and therefore you are requested to mobilize all your resources for starting the aforesaid work immediately. You

will have to take out necessary insurance policy to provide adequate insurance cover immediately at your cost.

7 Wherever structural steel work is to be provided for replacement of decayed wooden members, please note that you have to use structural steel of standard companies as recommended by I S only like **TATA**/ **TISCO**/**SAIL** etc and if it is found that you are using steel of non-standard companies, it is likely that payment of such item may not be released till the same is replaced at your cost. Also structural steel work in a building shall not be executed unless the licensed structural designer provides structural steel design & is approved by architect. You will also have to provide anti rust paint for the structural steel at places likely to be embedded in either concrete or brick at no extra cost. You will have to provide continuous welding of thickness specified by the structural Engineer for steel joints and tack welding shall not be permitted.

8 Without timely submission of proper documents to this office, extension of time limit proposal shall not be considered. The work for which this work order is issued shall not be delayed in anticipation of additional fund likely to be received from any source in future. You shall take prior approval of this office in writing before execution of extra items / excess quantities.

9 You will not execute any un-approved work i.e. extra item/ excess quantity till the financial implications of the same on the A.A cost are examined by architect and approved by Competent authority. Also you will not carry out any private work of any tenants/ occupants in a building. Materials to be used in the work shall be tested prior to their use and reports shall be submitted to this office, before Ist R.A. Bill is submitted.

10 It is entirely your responsibility from the issue of this work order to make the building safe by providing adequate props or re-fixing the existing props or demolish the dangerous portion in the building with prior approval of the Architect for which no extra payment shall be made.

11 If you want to do any kind of steel structure work, you have to start the work only after getting the necessary permissions from MCGM.

12 The timely removal of debris is your responsibility, failing in which the same shall be removed at your risk and cost.

13 The payment for the work carried out as per the said work order (i.e. Running bill/ Final bill) will be released as per the availability of fund. No claim will be entertained on account of delay in payment.

14 The agency shall be held fully responsible for any mishap/ injury /death caused during execution of work due to negligence or lack of safety measures.

15 You will have to use river sand only for the entire work and adequate curing of work shall be ensured.

16 Note that repair to non tallying portion will not be paid for.

17 Necessary deposit towards pest control shall be paid to MCGM at your own cost.

18 No unauthorized work shall be carried out, failing in which you shall be liable for punishment

under MRTP Act.

19 **Payment shall be made by Accounts officer (Zone - III) / M B R & R Board in form of RTGS and NEFT mode.**

You shall intimate the exact date on which you have started the work and quote your B-1/ Agreement **S.R.to Office Reno./B-1/E-1/39/Z-3/2026-27** hence forth in future correspondence with this office.

Yours Faithfully,

06/11/2026

Executive Engineer

E-1 Ward / M B R & R Board, Mumbai.

Copy submitted to;

1. Dy.C.E. / (Zone-3) / M. B. R. & R. Board (sent by e-office)
2. Dy.C.E. / VQC / A (sent by e-office)

Copy forwarded to;

3. Assistant Accounts officer (Zone-3) / M.B.R.&R. Board for information (with Agreement File) (sent by e-office)
4. Architect, **M/s. Saisagar Arch.,** for information and necessary action. Necessary check list must be submitted to MCGM in time. Necessary structural drawings duly approved by structural designer must be submitted prior to start of work. You shall report actual date of start of work and periodical progress till completion of work. Work shall be executed strictly as per approved plans and specifications only. Wherever it is necessary to carry our additional work which is not shown in the approved plan & estimate, the proposal for the same with financial implication shall be submitted to this office, prior approval be taken and then only contractor will be permitted to carry out the said additional work accordingly.
5. Executive Engineer / ICT Cell / Authority for information & to publish the same on Repair Board's page in MHADA's website as per Hon. Chief Officer, MBRRB's letter no. 6086, dated 11.07.2023 (sent by e-office)

Copy to,

6. Deputy Engineer-III for information & necessary action.