



**Executive Engineer/ D-1**  
**Div., M.B.R.R. Board**  
89-95, Rajni Mahal, Tardeo Road,  
Mumbai-34.



**By Speed post**  
**(NOC-MLA FUND)**

**WORK ORDER**

No. EE/D-1/ 0308 /2026  
Date:

04 MAR 2026

- To,
- 1) Shri. Bharat Kantilal Parekh
  - 2) Shri. Anjana Sunilchandra Zaveri
- } (NOC holders)

Bldg. No. 65-69, JSS road, Girgaon, Mumbai-04.

**Sub:-** Repairs to Bldg.No. 65-69 , J.S.S. Road / 30 Avantikabai Gokhale Road  
Girgaon, Mumbai- 400004. [ Cess No.D- 406-408(2) ]  
(N.O.C.-MLA Fund ) (Same Agency)

- Ref: -**
- 1) i) The Collector, Mumbai City's office order no. 04460, dated 10.12.2025.  
(Hon. MLA Shri Mangal Prabhat Lodha)
  - 2) Technical Sanction by EE/D1/RR vide letter no. 3459, dated 15.12.2025.
  - 3) Acceptance letter issued by this office letter No.0208, dated 16.02.2026.
  - 4) Agreement No.B/ NOC-MLA/D-1/29/Z-II /2025-2026.

Sir,

Since you have executed N.O.C. agreement for carrying out the above said work after completing all necessary formalities. You are hereby requested to start the aforesaid work under supervision of Architec, M/s. P. G. Yewalekar strictly as per the terms & conditions of the agreement.

**1.0 Details of work:-**

- |   | <b>DPDC Fund-I</b>                        |
|---|---|
| a) Estimated cost                                     | : Rs. 03,81,311.63/-                      |
| b) Your tendered percentage                           | : AT PAR                                  |
| c) Tendered amount including tender percentage        | : Rs. 03,81,311.63/-                      |
| d) Time limit for subjected work                      | : 04.03.2026 to 03.01.2027<br>(10 Months) |
| e) Stipulated date of completion of work on or before | : 04.03.2026                              |

- 2.0 You will have to obtain all necessary approvals/permissions if required from the concerned local authorities at your cost before starting the work.
- 3.0 The date of starting the work shall be reckoned from this date of work order and therefore you are requested to mobilize all your resources for starting the aforesaid work and start the work immediately. You will have to take out necessary insurance policy to provide adequate insurance cover immediately at your cost.
- 4.0 Whenever structural steel work is to be provided for replacement of decayed wooden members, please note that you have to use structural steel of standard companies with ISI approved only etc. and if it is found that you are using steel of non standard companies, it is likely that payment of such item may not be released till the same is replaced the same at your cost. So also structural steel work in a building shall not be executed unless structural steel design is approved by the undersigned. You will also have to provide anti rust paint for the structural steel at places likely to be embedded in either concrete or brick at no extra cost. You will have to provide continuous welding of thickness specified by the structural Engineer for steel joints and tack welding shall not be permitted.
- 5.0 No extra items / excess quantity should be executed without approval of competent authority otherwise no payment will be paid for same which may please be noted.
- 6.0 The polymer items should not be executed without approval of competent authority in any circumstances otherwise no payment will be made for same.
- 7.0 Without proper documents in time submitted to this office, extension of time limit proposals shall not be considered. The work for which this work order is issued shall not be delayed in anticipation of additional fund likely to be received from any source in future. You shall take prior approval of this office in writing before execution of extra items / excess quantities.

(PTO)

- 8.0 You will not execute any un approved work unless & until the financial implications of the same on the A.A. cost are examined by Architect and Deputy Engineer and thereafter the additional work is approved by the undersigned. So also you will not carry out any private work of any tenant / occupant in a building. Materials to be used in the work shall be got tested prior to its use and reports shall be submitted to this office, before R.A. bill is submitted.
- 9.0 It is entirely your responsibility from the issue of this work order to secure building by providing adequate props or re-fixing the existing props or demolish the dangerous portion in the building with prior approval of the Architect for which no extra payment shall be made.
10. Payment of the executed work will be reimbursed subject to the availability of funds to this division during the current financial year. Please note that reimbursement shall be made on basis of balance amount of work to be carried out in the said building in order to safeguard the building.
11. The removal of debris timely is your responsibility.  
You have to submit debris management plan to MCGM.
12. After completion of repair work photos & intimation about completion is to be submitted to MCGM.
13. You will have to use river sand only in total work.  
Please intimate the exact date on which you have started the work.  
Please quote your B1 agreement **No.B/ NOC-MLC/D-1/29/Z-II/2025-2026**, henceforth for future correspondence with this office.
14. Further Circular issued by Dy.CE/Zone-II/M.B.R.&R.B. vide no.155, dtd.07/01/2022 regarding Extra Item shall be followed.
15. Payment of Execution of Work, Extra Items, Excess Quantity, Excess Over ADM approval, saving of items and refund of Performance Security Deposit shall be made to you as per circular issued by Hon'ble VP/A vide letter no. म.अ./निकाअ./न.क्र.48/923, dtd. 09.12.2022.

Yours Sincerely,

Sd/-

**Executive Engineer,  
'D-1' div./M.B.R.&R.B.**

**Copy submitted to -**

- 1) The Deputy Chief Engineer (Zone-II) /M.B.R. & R. Board for favour of information, please.
- 2) The Deputy Chief Engineer /VQC/A for favour of information please.
- 3) The Asst.Municipal Commissioner, D-ward, Nana Chowk, Mum-07, for favour of information please.
- 4) Assistant Engineer Building Proposal City-III, New Municipal building, Bhagwan Walmiki Chowk, Vidyalankar Marg, opp. Hanuman Mandir, Antop hill, Wadala (East), Mum.-37 for information.

**Copy f.w.c.'s to -**

- 1) The Chief Account Officer/M.B.R.&R. Board for information & along with Agreement file.
- 2) **Architect, M/s. R. G. Yewalekar**, 502, Shree Apartment, Dr. M. B. Raut Road, Shivaji Park, Dadar (W), Mumbai-40002. for information and necessary action. He should report actual date of start of work & periodical progress till completion of work. Work shall be got executed strictly as per approved plans & specifications only. Whenever it is necessary to carry out additional work, other than sanctioned plan, the financial implications of additional work shall be submitted immediately and get approved from the Competent Authority prior to execution of work. You are also instructed not to execute the structural work without approval of M.C.G.M.. As directed by Chief Officer/ M.B.R.&R.B Check list shall be submitted to M. C. G. M. through online only.
- 3) Deputy Engineer, **Shri. Nikhil Nipane** for information and necessary action.
- 4) Copy frwd. to **M/s. Jaylaxmi Construction Company**, Bldg. No. 4/4, Colaba Sankraman Shibir, Sadhu T. L. Vaswani Marg, Near Cuffe Parade Police station, Backbay Cuff Parade, Mumbai - 400005 for necessary action in above matter.
- 5) Chief ICT Officer/ Computer Cell/A for favour of information and necessary action of uploading & displaying on MBRRB page in MHADA website please.
- 6) Ex.Engr./D-1/MBRRB Work Order file.

Yours Sincerely,

**Executive Engineer,  
'D-1' div./M.B.R.&R.B.**